



Fundraising Society Minutes

Date	Wednesday, September 12, 2012
In Attendance	Lindsay, Jenn, Janet, Barb, Deb, Kathy, Amanda, & Janet O.
General Business	
Start Time	6:34
Approval of Agenda	<ul style="list-style-type: none"> Additions – Mailbox, Supporting Schools - Alberta Opera, Names and addresses of fundraising society members for Lindsay Approved by - Amanda Seconded by - Jenn
Minutes	<ul style="list-style-type: none"> Errors/Omissions – none Approved by - Deb Seconded by - Janet
Statement of Accounts	<ul style="list-style-type: none"> Hot Lunch Account – Balance \$6176.62 less \$1100 for October FundScrip purchases Janet makes a motion to transfer \$5000 to the Fundraising Account. Seconded by Amanda. Carried. Fundraising Account – Balance \$5487.55 Review Overview for 2011-2012 – Motion made by Jenn to accept the Overview as complete. Seconded by Lindsay. Carried.
Business Items	
Hot Lunch	Janet & Kathy will get together to create an income statement for the hot lunch program and to update the overview to include Hot Lunch income reports for 2012-2013. Forms are out, orders are due next week. Lunch will start in October. Monday and Wednesday volunteers are still needed.
Casino	Lindsay will ask Carmelle about the address and needing a separate mail box. Lindsay, Jenn and Deb will complete the Casino application by our next meeting.
Mail Box	Renewal due at end of September. Do we need a separate box number? Cost of renewal is \$149
Classroom Expense	Jenn made a motion to allocate \$50/class in our 2012-2013 budget for miscellaneous classroom expenses. Seconded by Deb.
2012-2013 Annual Plan	<ul style="list-style-type: none"> Review Guidelines - completed Determine annual plans - completed Determine annual calendar – tabled to October meeting
Other	•
Fundraising Efforts	
Chocolate sales	•
Fundscrip	<ul style="list-style-type: none"> We had a great summer and the plans fell through for the pre-paid cards to have on hand at registration. We also missed out on the Registration fair because of this. We have \$1000 in pre-bought cards to have on hand for selling at the schools. A nice variety of local stores and a few more. Have a new card available from Scholar's Choice, which the staff can benefit from. Have a table at each school's three-way conference. West Meadow is Oct. 3 & 4. WCCHS is Oct. 16 & 18. Barb will approach Sobeys to see if we can sit in the lobby to sell some. Put it on each of our facebook status to promote sales and can now get them delivered to the buyer directly. Order dates are the first Wednesday of every month. Deadline for orders is the last Friday of every month. Usually takes about 1 week to come in. New supporters are showing up all the time. Not all stores are available on the paper order as on the website, so we encourage people to look and order on-line. Pre-paid gift cards will be left at the school in the locked cabinet.
Cookie Dough Sales	<ul style="list-style-type: none"> Will start October 22 and end November 9 Amanda will take the lead on this.

Magazine Sales	<ul style="list-style-type: none"> • Assembly will take place on September 27 at 8:45 a.m. to kick-off sales • Orders need to be in October 12.
Other Fundraisers	<ul style="list-style-type: none"> • Vesey's Bulbs • 50/50 raffle tickets • Duck race
Supporting School	
Swim to Survive	<ul style="list-style-type: none"> •
Alberta Opera – Sleeping Beauty	<ul style="list-style-type: none"> • A fully staged production that comes to our school. Includes 16 of our own students, which will be recommended by our staff. Cost is \$971.25. • Make a banner to say Brought to you by the Claresholm Schools Fundraising Society. • Would be included in our whole school activities budget. • May 8, 2013 • Approved for budget.
Actual amounts to be paid	<ul style="list-style-type: none"> •
Items to Put on the Website	
Website Items	<ul style="list-style-type: none"> •
Adjournment	
Next Meeting	<ul style="list-style-type: none"> • Monday, October 22 at 7 p.m.
Adjournment	<ul style="list-style-type: none"> • Adjourned by Amanda – at 8:00 pm