

The West Meadow Elementary School (WMES) School Council has, in response to parent requests and dialogue at School Council meetings, and with permission from WMES administration, has decided to form a committee to review the library catalogue and create a list of controversial books for the ease of parent and teacher reference. The purpose of this reference is to foster greater transparency between the school and parents/guardians and to enable parents and guardians to help their child(ren) to access materials freely.

Committee members may be parents or guardians of WMES students and may also be interested community members. Controversial books will be defined according to Livingstone Range School Division administrative procedure 206 which requires teachers to notify parents if they wish to use materials in the classroom that include subject matter dealing with religion, human sexuality, or sexual orientation. As such, the committee will create a reference list of books in the library which deal with those categories.

Specifically, the committee will be expected to:

- 1) Review the current WMES library catalog to identify books that deal with subject matter about religion, human sexuality, and sexual orientation.
- 2) The committee may access the library to physically review the book should it be necessary to confirm if it should be listed.
- 3) Enter the titles of these books onto a list that indicates which type of controversial subject matter(s) the book includes.
- 4) If there is disagreement within the committee about whether or not a book belongs on the list, the committee and administration will discuss the book(s) and the administration will have the final decision if it should be listed or not.
- 5) Provide the completed list to WMES administration for their circulation.

The committee members MAY NOT:

- 1) Add commentary on the books to the list. They may only indicate which type of controversial material(s) is contained in the book (religion, human sexuality, or sexual orientation).
- 2) Remove books from the library. If during the process of reviewing the books a committee member finds a book they believe should not be in the library for whatever reason, they are to bring their concern to administration, who will review the book and have final say on whether or not it is removed.

The committee will be dissolved following administration approval of the completed list. Moving forward the librarian and administrative staff will add incoming books to the list as appropriate.